

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 MARCH 2022

#### PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor David Johnson

Mr James Mackman (Clerk)

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Rae Youngman

#### **22.043 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **22.044 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Councillor Scruton.

#### **22.045 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

The reason for Councillor Scruton's absence was approved.

#### **22.046 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 FEBRUARY 2022**

The minutes of the meeting held on 14 February 2022, having been circulated and read, were accepted signed as a true record.

#### **22.047 - PUBLIC PARTICIPATION**

(a) Nether Poppleton Parish Councillor, Richard Harper, gave an update on the progress made on the Listed Building Project. He explained that it wasn't just Listed Buildings that were being considered but items such as the Greens, the Woodland Walk, the railway station, crossing gates etc. He said that he had more details for items in Nether Poppleton but would like help with Upper Poppleton places of interest.

(b) Nether Poppleton Councillor Chris Steward address the Councillors on the subject of there being one Parish Council for Poppleton. Expressing his own views which had been formed as having been the City Council's Ward member from 2011 to 2019 Chris outlined a number of points to support his proposal.

(c) The residents of Dene Holm reported that their tree surgeon had submitted an application to fell three sycamore trees without their knowledge. The tree in front of the wall on Parish Council's land should not have been on the application.

**22.048 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Anne Hook reported: -

I had a meeting with James Gilchrist where we discussed the following:

- He gave me a list of the people who report to him and their responsibilities. I will be sending the list to all parish council clerks so they know who to write to with any issues.
- He said that they are now focusing attention on potholes at the edges of the roads, where they pose the greatest danger to cyclists.
- He said that, following usual practice, when the police had finished their investigations into the fatal accident on the A59, they would be in touch if they considered that there was something which CYC could do to prevent it happening again.
- Parking patrols would be visiting Poppleton Ousebank School soon to deter parents from parking unsafely.
- I raised the issue of an inappropriate speed limit in Northfield Lane and my wish to see the speed limit on the A59 reduced to 40mph until after the junction with Hodgson Lane.

I met the Highways officer who deals with planning in Newlands Lane, to discuss concerns about the HGVs from the proposed clay mining application and reported some flytipping in a layby.

I have reported numerous potholes on The Green and Main Street (UPPER)/Easthorpe Drive, Midway, Main Street and Riversdale Drive (NETHER), with a great deal of success as most have been marked for repair and will be going round the whole ward to spot deep potholes as soon as possible.

I took part in one of the tree planting sessions at the new Community Woodland.

**21.049 - PLANNING APPLICATIONS**

(a) The Councillors considered the planning applications received since the February Parish Council meeting as listed below: -

Details of Planning Applications	Comments
<p>Ref: 22/00205/FUL - Conversion of former cart shed building into a separate self contained dwellinghouse (use class C3) with external openings, internal alterations, gardens and associated parking (revised proposal to 20/01926/FUL) at Model Farm Barn, The Green.</p>	<p>No objections</p>
<p>Ref: 22/00264/TCA - Fell 3no. Sycamore trees in a Conservation Area at Dene Holm, The Green.</p>	<p>The Parish Council objects to the felling of the trees on the grounds that none of the trees are within the Dene Holm boundary. Two of the trees are within the boundary of Blairgowrie. The tree in front of the wall is actually on Parish Council-owned land. The attached photograph shows the Parish Council's tree in front of the wall that is on the boundary between the Parish Council-owned Green and Blairgowrie. The Parish Council has received no notice about the tree from the applicant and does not wish for the tree to be felled.</p>

Ref: 22/00276/FUL - Conversion of existing garage to habitable space and open porch to store with double timber doors to front at 3 Willow Croft.	No objections
Ref: 22/00369/FUL - Variation of condition 2 of permitted application 14/02979/FULM to amend house types, layout and landscaping. Retention of trees T16 and T17. (resubmission) at Former Civil Service Club and Agricultural Land to The North Boroughbridge Road.	<p>The Parish Council objects on the following grounds: -</p> <p>We support community concerns over the continuing destruction of established trees and hedgerows. The importance of nature conservation and its effect on the surrounding area should be paramount and ongoing proposals to remove existing healthy trees should be rejected. We also note that long sections of existing hedges are scheduled for removal to allow building and access. In particular we see on the plans wording such as “ Hedge will be replaced if required”. All hedges must be replaced and where permanent access is planned only the minimum length of hedges should be removed.</p>

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 21/02564/FUL – Single-storey rear extension at 18 Dikelands Lane.
- Ref: 21/02669/FUL - Installation of access ramp and new door to front elevation at 16 Dikelands Lane.
- Ref: 22/00041/FUL – Two-storey side and rear extensions, single-storey rear extension and porch to front with render finish throughout (resubmission, revised scheme) at 20 Pear Tree Avenue.

It was noted that the Local Planning Authority had refused the following application and has placed TPOs on the three sycamore trees: -

- Ref: 22/00264/TCA - Fell 3no. Sycamore trees in a Conservation Area at Dene Holm, The Green.

**22.050 - FINANCE**

*(a) To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 14 March 2022. The report reflected the receipts and payments below. The bank balances on 14 March were: -

Current Account	£500.00
Business Money Manager Account	£41,168.84

*(b) To note accounts for payment (net of VAT);*

DD	E.ON Next	Guild hut electricity	£8.30
CHG	HSBC	Bank charges	£9.00
BP	Poppleton Luncheon Club	Grant	£175.00

BP	Poppleton Community Trust	Room hire – February	£24.00
BP	James Mackman	Salary – March (including back pay)	£650.06
BP	HMRC	Income Tax – March	£162.40
BP	James Mackman	Expenses	£16.83

(c) *To receive a report on income received*

HSBC	Bank interest	£1.07
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(d) *To confirm the Clerk's pay increase backdated to 1 April 2021*

This was agreed.

## **22.051 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT**

(a) *To consider a report from the Greens Working Group including considering quotations for the work identified in the last tree survey*

i. No further news on the tree survey quotation.

ii. It was reported that the grass in the Green is growing over the footpaths and that they need to be edged. It was noted that the City Council is responsible for the maintenance of the footpaths and are to be asked to carry out the work. **(Action Clerk)**

(b) *Trees*

No report on this subject.

(c) *Events*

None.

(d) *Maintenance including: -*

i. *Refurbishing the Parish Council's seats*

The Clerk reported that he had now taken photographs of all the Parish Council's seats but that he was waiting until for winter to be over before proceeding with the subject. **(Action Clerk)**

ii. *The Parking on the Green in Hodgson Lane*

It was noted that it is against the law to park vehicles on a Registered Green. It was agreed to write a letter to all the residents on the western side of Hodgson Lane asking them not to park on the grass and giving them a plan showing the boundary of the Green. **(Action Clerk)**

(e) *Allotments*

No news to report.

(f) *Guild Hut*

No news to report.

## **22.052 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To receive an update on the problem with cars parked on the roads in Upper Poppleton.*

*Chairman to meet with Julian Sturdy MP to discuss station parking*

Councillor Robson reported that he is still endeavouring to arrange a meeting with Julian Sturdy, despite having been sent reminders of his promise. **(Action Councillor Robson)**

(b) *To consider reports on vandalism*

None

*(c) To receive other reports*

None.

#### **22.053 – TO CONSIDER COUNCILLOR & CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

#### **22.054 - TO DISCUSS NETHER POPPLETON PARISH COUNCIL'S REQUEST FOR THERE TO BE JUST ONE PARISH COUNCIL FOR POPPLETON VILLAGE**

Following Chris Steward's address to the Councillors it was resolved that Councillors Robson and Lawrence should again try to arrange a meeting with their Nether Poppleton Parish Council counterparts to investigate the pros and cons of having just one Parish Council to cover both Poppleton villages. **(Action Councillors Robson & Lawrence)**

#### **22.055 – TO AGREE TO ADOPT THE REVISED CODE OF CONDUCT FOR COUNCILLORS**

It was noted that the current Code of Conduct dates from 2012 and contains references to rules and regulations which have been superseded by legislation. It was agreed to adopt the new Code of Conduct, a copy of which had been sent to each Councillor.

#### **22.056 – TO DISCUSS COMPLAINTS ABOUT THE RESTRICTED OPENING HOURS AT THE OLD FORGE SURGERY**

It was noted that the surgery reception is now only open until 12.30pm Monday to Friday and not open at all on Saturday morning. The Parish Councillors have received complaints from residents and been asked what action can be taken to improve the situation. It was resolved that a letter be sent to the Haxby Group Practice asking for a representative to attend the next Parish Council meeting to explain what steps are being taken to revert to the old opening hours. A copy of the letter to be sent to Anne Hook in her capacity as Vice-Chair of the City Council's Adult Health & Social Care Committee. **(Action Clerk)**

#### **22.057 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Listed Buildings Working Group*

Following Richard Harper's presentation to the Parish Council it was resolved that Councillors Garland and Scruton would write a paper about the items of interest in Upper Poppleton and present it at a future meeting. **(Action Councillors Garland & Scruton)**

*(b) Poppleton Community Trust*

The Parish Council's Trust representative, Councillor Youngman reported that there had been no meeting of the Trust's Executive Committee since the February Parish Council meeting.

*(c) Queen's Platinum Jubilee Working Group*

Councillor Robson confirmed that all arrangements had been made for the celebration to be held on 2<sup>nd</sup> June.

*(d) Village Show*

It was reported that the programme for the 20 August show has been sorted. The potatoes for the spud-in-a-bucket competition will be available on 9<sup>th</sup> April.

*(e) YLCA York Branch*

Councillor Robson reported that he has been elected as Vice-Chairman of the YLCA York Branch.

*(f) Youth Club*

Councillor Hook reported that they are still looking for a venue.

(g) *Any other meeting*  
*None.*

#### **22.058 - TO RECEIVE A REPORT ON VILLAGE POLICING**

Prior to the meeting the Clerk had forwarded the incidents reported to the police for February. The report was noted.

#### **22.059 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:**

(a) *The request for an easement for Model Farm (Min. 22.037b)*

The Clerk reported having completed all the paperwork including proof of his identity for money laundering purposes and returned everything to Hethertons.

(b) *Moving the bench at the corner of Long Ridge Lane (Min. 22.037d)*

It was noted that the bench has been moved.

(c) *The remaining sign be erected regarding no overnight camping in the car park adjacent to the Lord Collingwood (Min. 22.037e)*

It was agreed that the second sign would not be installed but kept in reserve.

(d) *The future of the temporary fencing on the Green following complaints (Min. 22.30dii)*

It was noted that the fencing has been removed.

#### **22.060 – TO NOTE CORRESPONDENCE RECEIVED**

*22.060.01 - The Clerk referred to the following items of correspondence received since the February Parish Council meeting*

- (a) CYC - Guild hut rates demand - nil
- (b) Moor Monkton Parish Councillor - Jubilee Celebration enquiry
- (c) Resident enquiry about the name of the beck in Main Street
- (d) The Pensions Regulator - Re-enrolment notice

*22.060.02 - It was noted that the correspondence received since the February Parish Council meeting, as listed below, had been circulated to the Councillors.*

- (a) NYCC - Adoption of Minerals and Waste Joint Plan by North Yorkshire CC
- (b) Poppleton Centre - Poppleton Social in the News
- (c) Resident complaint about vehicles parking on the Green and other items left making the Green untidy
- (d) YLCA - CloudyIT free training session
- (e) YLCA - Contributions towards the Ukraine
- (f) YLCA - NALC – Letter to smaller Councils
- (g) YLCA - NALC Legal Briefing LO1-22: Code of recommended practice
- (h) YLCA - Police & Crime Commissioner North Yorkshire - Notice of meeting 26 May 2022
- (i) YLCA - White Rose Update
- (j) YLCA - Code of Conduct letter to Julian Sturdy

#### **22.061 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
21 Mar	Village Show Committee	Lord Collingwood/ 7.00pm	Johnson, Robson
22 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Youngman

23 Mar	Queen's Platinum Jubilee	Poppleton Centre/ 7.00pm	Robson, Youngman
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**22.062 - TO CONSIDER MINOR MATTERS**

None.

**22.063 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

To consider donating £500 to the British Red Cross

**22.064 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Monday 11<sup>th</sup> April 2022.

There being no other business the Chairman closed the meeting at 9.40pm.

CHAIRMAN .....

DATE.....

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